

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE FARGO PARK DISTRICT OF FEBRUARY 14, 2023**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, February 14, 2023, at 5:30 p.m. at the Fargo Park District office at 701 Main Avenue, Fargo, North Dakota and via Restream. Present at the meeting in person were Commissioners Dawn Morgan, and Aaron Hill. Commissioners Jerry Rostad, Joe Deutsch, and Vicki Dawson appeared by Restream. Also present were: Dave Leker, Broc Lietz, Carolyn Boutain, Dave Bietz, Susan Faus, and Craig Bjur and attorney Jeff Gunkelman.

Approval of Agenda

Commissioner Joe Deutsch moved and Commissioner Aaron Hill seconded a motion to approve the agenda. Upon call of the roll, the motion passed unanimously.

Approval of Consent Agenda

Commissioner Aaron Hill moved and Commissioner Joe Deutsch seconded a motion to approve the following actions on the consent agenda:

- (a) The minutes from the January 10, 2023 meeting and January 30, 2023 meeting;
- (b) The January 2023 bills;
- (c) Approval of bid from Aspen Equipment, LLC for the 2023/2024 Truck Cab and Chassis in the amount of \$110,310.00.

Upon call of the roll, the motion passed unanimously.

Director's Report

Dave Leker presented on this matter and provided an informational update to the Board on the respective departments. No action was taken on this matter.

Sandhills Archery Club Presentation

Odin Helgerson presented to the on this matter about the Sandhills Archery Club, its history, and its connections to the Fargo Park District.

Consideration of Bids for Island Park Pool

Dave Leker presented to the Board on this matter. It was noted that the bid instructions that were published did not include language requiring contractors to include a copy of their contractor's license in a separate envelope per North Dakota Century Code. It was noted that a contractor did not include a copy of their contractor's license it would make it an unresponsive bid and would not be opened. It was noted that as a result, several of the bids did not include a contractor's license for several packages. It was noted that that following areas had all bidders who complied with the North Dakota Century Code and thus did not need to be rebid: 3A – Concrete; 4 – Masonry; 5B – Metal Fabrication; 6A – General Work and Labor; 21 – Fire Sprinkler; 22/23 – Plumbing/HVAC; 32A – Asphalt and Milling Overlay; and 32B – Concrete Paving. It was noted that staff recommended rejecting all bids for the other packages and rebid the packages with the correct instructions.

Commissioner Aaron Hill moved and Commissioner Vicki Dawson seconded a motion to reject the following bid packages for Island Park Pool: 7A – EPDM Roofing and Sheet Metal; 7B – Metal Roof and Wall Panel; 7C – Caulking and Sealants; 8C – Overhead Doors; 9B – Gypsum Board Assemblies; 9D – Painting and Coatings; 9E – Epoxy Concrete Flooring; 13 – Pool Construction; 26 – Electrical; 31 Earthwork/Site Demolition; 32C – Site Fencing; 32E – Landscaping; 32F – Artificial Turf; 33 - Site Utilities.

Commissioner Aaron Hill moved and Commissioner Jerry Rostad seconded a motion to solicit bids for the following bid packages for Island Park Pool: 7A – EPDM Roofing and Sheet Metal; 7B – Metal Roof and Wall Panel; 7C – Caulking and Sealants; 8C – Overhead Doors; 9B – Gypsum Board Assemblies; 9D – Painting and Coatings; 9E – Epoxy Concrete Flooring; 13 – Pool Construction; 26 – Electrical; 31 Earthwork/Site Demolition; 32C – Site Fencing; 32E – Landscaping; 32F – Artificial Turf; 33 - Site Utilities.

At the conclusion of the above agenda items, a motion to adjourn was made and seconded, and upon unanimous consent the meeting adjourned at approximately 6:00 p.m.

Dave Leker, Clerk